



Tredyffrin/Easttown School District

Written Excuse for Student Absence

Name of Student: _____

Date/s of Absence: _____

School: _____

My child was absent on the above date/s because of:

(Check one)

- Illness
- Family Emergency
- Death of a Family Member
- Medical or Dental Appointments
- Authorized School Activities
- Educational Travel with Prior Approval
- Pre-approved Religious Instruction (limit 36 hours per year)
- Bona Fide Religious Holiday
- Approved Tutorial Instruction

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____
(Signature not required if emailed from designated email address)

This written excuse can be emailed from parent/guardian designated email account or dropped off at the school. The attendance email address for each school can be found on the District or school website.

The excuse for absence should be received by the school within three (3) school days of the absence. If written verification of the reason for absence is not received within three (3) school days of the absence, the absence will be counted towards the calculation of unexcused absences for purposes of reporting truancy. Pennsylvania law requires school districts to track student attendance and report truancy to designated state and local agencies. The District appreciates your prompt attention to this matter. Should you have any questions, please feel free to contact your child's school.